

## **Community Leisure Working Party**

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held at Ryedale House, Malton  
on Tuesday 22 January 2008

### **Present**

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Councillors Mrs Cowling (in the Chair) and Hemesley.

### **In attendance**

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Miss C Gaynor, Mrs J Holmes and D Summers.

Mr A Evans	- Chairman of Community Leisure Board
Mrs J Spenceley	- Community Leisure Limited
Mr D Hannah	- Matrix Consultants
Mr M Dobson	- Community Leisure Limited, Northern Ryedale Leisure Centre

### **Minutes**

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#### **CLWP.24 Apologies for Absence**

Apologies were received from Councillors Mrs Keal and Mrs Arnold.

#### **CLWP.25 Minutes of a Meeting of the Community Leisure Working Party held on 4 December 2007**

The minutes of the last meeting of the Community Leisure Working Party held on 4 December 2007 were presented (previously circulated).

##### **Resolved**

That the minutes of a meeting of the Community Leisure Working Party held on 4 December 2007 be approved and signed by the Chairman as a correct record.

#### **CLWP.26 Minutes of a Meeting of the Community Leisure Board held on 9 January 2008**

The minutes of the last meeting of the Community Leisure Board held on 9 January 2008 were presented (previously circulated).

##### **Resolved**

That the minutes be received.

**CLWP.27 Urgent Business**

The Chairman reported that there were no items to be considered as a matter of urgency.

**CLWP.28 Declarations of Interest**

No declarations of interest were received.

**CLWP.29 Progress Report - QUEST**

The Cultural and Tourism Services Manager reminded Members that a report had been submitted to the last meeting of the Working Party the purpose of which was to advise Members of the process of seeking QUEST accreditation for Leisure facilities in Ryedale.

The Strategic Plan indicated that Quest Assessment would be sought in February 2009. However, Members of the Working Party were of the opinion that accreditation should be pursued as a matter of priority.

It was suggested that an assessor be appointed to address the remaining issues and that a report be submitted to the next meeting of the Working Party.

**Resolved**

That a report be submitted to the next meeting of the Working Party.

**CLWP. 30 Initial Report on the Proposed Climbing wall at NRLC**

A report was submitted (previously circulated) in connection with the proposed installation of a Climbing Wall at the Northern Ryedale Leisure Centre (NRLC).

It was suggested that following further investigation relating to the implications of providing a climbing wall, including health and safety issues, a further report be submitted to a future meeting of the Working Party. It was suggested that the Cultural & Tourism Manager meet with representatives from the School to discuss the matter.

**Resolved**

That following further investigation a report be submitted to a future meeting of the Working Party.

**CLWP. 31 Strategic Plan 2008/09 and Grant Request**

Community Leisure Limited submitted a report (previously circulated), which detailed their Strategic Plan and Grant Request 2008-09.

The Strategic Plan set out the aims and objectives that the Board had identified to bring about a fundamental change in the way Community Leisure operated and functioned.

Concern was expressed regarding the staff facilities at Derwent Pool and it was suggested that the Property Manager investigate the position and submit a report to a future meeting of the Working Party.

The Cultural and Tourism Services Manager reported that a report was to be considered by the Community Services & Licensing Committee at its meeting on the 31 January 2008.

**Resolved**

That the report be received and that a report be submitted to the next meeting of the Community Services & Licensing Committee in connection with the grant request.

**CLWP. 32 Training Policy**

Community Leisure Limited submitted a report (previously circulated), which detailed the Training and Development Strategy.

The Strategy detailed the following areas:

- Aims of training and development
- Personal development planning
- Departmental training plans
- Core training provisions
- Recognised qualifications
- Meeting training needs
- Assessments and evaluations
- Responsibilities
- Training and development liaison
- Constraints
- Elected/co-opted board member training

### **Resolved**

That the report be received.

#### **CLWP. 33 Business Plan Update**

The Cultural and Tourism Services Manager reported that discussions had taken place with both Community Leisure Ltd and Matrix Consultants with regard to the formulation of a Business Plan. Members' views had been sought on the Plan, and it had been agreed that the aims should include:

- Top quality Service and facilities
- Customer satisfaction
- Maximum efficiency in delivering service and facilities

The Cultural and Tourism Services Manager reported that there was currently no policy in place for the award of discount passes for groups such as carers and talented sports people. Members were of the opinion that this matter should be considered and a report be submitted to a future meeting.

### **Resolved**

That provision be made within the Business Plan for disability and free access policy.

#### **CLWP. 34 VAT**

The Chairman of the Community Leisure Board reported on the situation with regard to VAT and the grant award to Community Leisure. It was agreed that following further investigation a report would be submitted to a future meeting of the Working Party.

### **Resolved**

That a report be submitted to a future meeting of the Working Party.

#### **CLWP. 35 Progress on Delivering Terms of Reference for CLWP**

The Cultural and Tourism Services Manager reported that the Working Party was making good progress towards delivering the aims of the Working Party as set out in the Terms of Reference as agreed at a meeting of the Party on 8 August 2007. Members were reminded that the position would be subject to a further review in

June 2008.

**Resolved**

That the report be noted.

**CLWP. 36 Date of Next Meeting**

It was agreed that the next meeting will be held on Tuesday 11 March 2008 at 4.00pm

**CLWP. 37 Any Other Business**

The Chairman of the Community Leisure Board invited Members of the Working Party to attend a Site Visit to the Ryedale Leisure Centres with the Community Leisure Board Members. The Chairman of the Community Leisure Board reported that he would contact Members with arrangements at a later date.